

Student Council Meeting Minutes

29st November 2017, TS 011

1. Welcome to Student Council

Meeting opened at 5pm by **(LC)**.

Quorum of is met.

1.1. Attendance

1.1.1. Sabbatical Officers

(MM) Megan Maddex	President	Non-Voting
(LC) Lewis Cleminson	VP Education (Acting Chair)	Non-Voting
(NF) Naomi Fry	VP Employability and Engagement	Non-Voting
(HH) Hanna Head	VP Welfare and Community	Non-Voting

1.1.2. Student Officers

(MT) Mollie Tuck	Disabilities Students' Officer	Voting
(SGR) Sebastian Graves-Read	LGBT+ Students' Officer	Voting
(RN) Richard Neale	Postgraduate Students' Officer	Voting
(RL) Rebecca Latchman	Mental Health Campaigns Officer	Voting
(KL) Katharina Laube	EU & International Students' Officer	Voting
(LA) Lotty Astbury	WMA Liaison Officer	Voting

1.1.3. Student Leaders

(LMN) Lulu McNally	Societies Council Chair	Voting
(DD) Daniela De Palma	Sonar Media Representative	Voting

1.1.4. Students

(RDN) Rachel DiNucci	Christian Union President	Non-Voting
(BW) Ben Whelan	Veggie and Vegans Society	Non-Voting

1.1.5. Students' Union Staff

(JS) Joshua Smith	Student Voice Coordinator (Secretary)	Non-Voting
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1.2. Apologies

(IM) Izzy Mana	BME Students' Officer	Voting
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1.3. No Apologies

(BC) Bethanie Clarke	Women's Officer	Voting
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2. Ratifications

2.1. Minutes of Last Meeting

The minutes of the previous meeting (31.10.2017) were handed round and run through on the screen for ratification. The following amendments were made:

- Room number changed to TS007.
- (2.2) amended to ratify rather than approve.
- (3.2) amended to say **(SGR)** happy to take on 'responsibility' of Trans Officer role.
- (4) had 'no student motions' removed.
- (5.1) and (5.2) had actions removed.
- (5.3) amended to remove first line.

- (8.1) (HH) colour corrected.

Ratification of the previous minutes with the above amendments unanimously approved

(SGR) asked if the minutes for the meeting previous to the previous meeting could be circulated for ratification at the next meeting.

(LC) explained that the minutes were lost.

3. Policy Developments

There were no updates to the policy register to go through.

(LC) explained that the Sabbatical Officers had not yet had time to go through it.

4. Student Motions

There were no student motions submitted.

ACTION: (HH) to send out student motion form to Student Officers.

ACTION: (NF) to pin link to motions submission form to the Facebook event for Student Council.

5. Sabbatical Officer Reports and Questions

(LC) gave each Sabbatical Officer five minutes to run through their report.

5.1. SU President

(MM) ran through her report (**See Appendix 1**) and explained that she had:

- Worked with the university to try and increase facility access for students (e.g. editorial suites, etc.) but had no update on this yet due to the added security implications.
- No longer working on accommodation packages for cadets as when they were surveyed they didn't want them as they were all ready for first year with what they needed.
- Additional course cost grants secured with (HH).
- Secured a free printing service for the Students' Union.
- Organised 'Ask VC'.

Questions:

(MT) asked for clarification on if the app for free printing could be downloaded for free?

(NF) clarified that the free printing will have adverts on it and that if you did not want adverts on it then you would have to pay.

(MM) showed the app to everyone on her phone.

(MT) asked if it costed the same as the university to print without adverts.

(MM) confirmed it cost the same as the university to print as this was one of the university's conditions.

(RL) raised concerns that they can't use computers in SJM as they are being used for lessons and that it is annoying that they have to travel to the library to use alternatives.

(SGR) explained that he had been looking at this issue as a School Rep and that the computers in SJM were for lessons only. There would be no more computers added, but they are looking to create extra workstations.

(MM) added that she had asked about getting laptop lockers installed.

(MT) asked if there was a bug on the computers as files were not being saved and going missing which was frustrating for students.

(LC) explained that files needed saving to the correct space as if a file is saved in documents or downloads on a computer it is saved to the hard drive and will be wiped from the computer once logged off.

(MT) raised that this needs communicating better to students.

(SGR) asked where Ask VC would be.

(MM) explained it would be just **(MM)** and the VC is a room on Facebook live this year.

(SGR) asked why this was a different model to previous years?

(MM) explained that based on feedback of the previous event how they had done it didn't work so they would do the next one online and take questions in advance so the VC could prepare answers. The event would be streamed on the university Facebook page so it could reach the greatest number of students.

5.2. VP Education

(LC) ran through his report (**See Appendix 2**) and explained that he had:

- Met up with the School Reps for the first time.
- Had requests for three new academic societies, two of which have now been approved.
- Den continues to have work done to it and now has a microwave and hot water access.
- Will be decorating the SU with Christmas decorations on Friday to add more colour.
- Attended LTSAC (Learning, Teaching and Student Achievement Committee) and presented the findings from the TEF research project.
- Created campaign training for Activist Academy which will be delivered on campus.
- Has produced a 'thrilling' presentation on the history of Solent SU.

Questions:

(MT) asked if new societies had been approved why hadn't Officer Committee been informed.

(HH) explained that they would all be updated at Officer Committee rather than as each application is approved to avoid spamming the Student Officers.

(MT) asked if old staff could be nominated for the STAR Awards.

(LC) clarified only current staff could be nominated.

(LM) asked what time the AGM started.

(LC) clarified that it would start at 5pm and there would be free food and drink.

(SGR) asked what TEF stands for.

(LC) clarified it stood for 'Teaching Excellence Framework' and that it had originally been boycotted by the NUS when a higher TEF score allowed universities to charge higher fees. That is no longer the case so Solent supports it now. There are three ranks (bronze, silver and gold) of which Solent University is currently a bronze.

(LM) asked what LTSAC was?

(LC) explained that it was a subcommittee focusing on retention, development and teaching quality that fed into the academic board.

5.3. VP Employability and Engagement

(NF) ran through her report (See Appendix 3) and explained that she had:

- Done lots of talking to promote and nurture society collaborations.
- Could get stuff up on the screens around campus to promote society activities and was already putting some stuff up to promote Christian Union.
- Publicised Student and Society Council with the acquisition of new banners and by creating Facebook events.
- Kept the Sabbatical Office door open as much as possible.
- Raised £399.10 at Puppy Room some of which is being used to sponsor an SU puppy called Juno.
- Fair funding is an ongoing discussion.

Questions:

(RL) asked if the puppy could be brought in.

(RN) added the suggestion of it being like the SUSU Cat at the University of Southampton.

(NF) clarified that it might turn up at Puppy Room, but that they would also get updates on how the puppy is doing which will be shared.

(RD) asked if societies could get a notification when their adverts go up on the screens.

(NF) explained that she can chase the university but doesn't get told when stuff goes up.

(HH) asked if (NF) could give the other Sabbatical Officers so they could also get stuff up on the screens around campus when (NF) is busy or away.

(RD) added it would have been useful if their advert could have gone up earlier on the screens but they got the auto email reply to say (NF) was away.

5.4. VP Welfare and Community

(HH) ran through her report (See Appendix 4) and explained that she had:

- Worked to support Solent as a community by working with the staff trade unions to ensure staff are being supported. (e.g. Unison Women's Network)
- Activist Academy didn't run so will be doing it on campus later in the academic year.
- Another couple of 'Take Care of your Mate' sessions booked in.
- Has funding ring-fenced for liberation societies.
- Got the Safe Taxi scheme up and running.
- Lobbying to increase and protect funding for student support services.
- Law Clinic was now going great.

Questions:

(MM) asked how the Brexit panel went.

(HH) described it as going well.

(BW) asked why only 15 staff members were in bystander intervention across the whole university.

(HH) explained that the session had only limited spaces and that those trained were taught how to train others. The 15 staff had been specifically targeted.

(SGR) asked what Law Clinic was.

(HH) explained that it is a project that was finally happening as part of the advice service where law students could get experience and give students somewhere to get legal advice and support.

(LC) asked what content of the website had been rewritten.

(HH) explained that the welfare pages were being updated and that they had acquired all the old content from the discontinued Solent Owls support website which would be repurposed and used on the SU website.

(LC) asked if the Solent Owls website would be used as a landing page to direct people to the SU website.

(HH) clarified that it would not.

6. Student Leaders Updates

6.1. Student Council Chair

(LMN) explained that at Societies Council they had discussed:

- Liberation Society Funding
- Freshers and Refreshers
- Funding
- Union Awards

(LMN) added that Societies Council had elected her Chair and that they had voted to re-open nominations for Deputy Chair.

6.2. Sonar Media Rep

(DD) provided an update on the Sonar Media groups:

- Everyone has been doing great stuff.
- Magazine are working on having three magazines a year.
- TV are focusing on live stuff.
- Radio should be broadcasting until the 15th of December.
- Film will be showing Justice League and Christmas Films soon.

(NF) explained that Sonar Media represented four societies with special status making them protected societies.

7. Student Officer Reports and Questions

7.1. Disabilities Students' Officer

(MT) provided a verbal update on what she's been doing:

- Discussed different opportunities with (HH).
- Has contacted the university and Spectrum.
- Is working to create awareness of hidden disabilities.
- Is working to find support for people with both physical and mental disabilities.
- Will be working next year to get better support for learning disabilities as it is not great.

Questions:

(HH) apologised for not having sent over their one to one notes yet.

7.2. LGBT+ Students' Officer

(SGR) provided a written report (see appendix 5) and ran through it in the meeting.

(SGR) added that after speaking with the other School Reps it had appeared that the unconscious bias in SBL was not university wide as none of them had noticed anything similar.

(LC) added that just because they hadn't noticed it, doesn't mean it's not there. He would be getting data from the university to see.

Questions:

(HH) asked why she is referred to as VP Welfare and Communities when her role is actually VP Welfare and Community.

(SGR) explained that (HH) represents multiple communities not just one.

(MM) asked if he had a group of Trans students to talk to.

(SGR) explained that he didn't as he only knew a few Trans students, but was happy to work with a new Trans Officer when they were cooped onto Student Council.

7.3. Mature Students' Officer

This position is currently vacant.

7.4. Postgraduate Students' Officer

(RN) provided a written report (see appendix 6) and ran through it in the meeting.

Questions:

(RL) asked to be added the Mature Students society.

ACTION: (RN) to add (RL) to the Mature Students group.

7.5. Warsash Maritime Liaison Officer

(LA) provided a written report (see appendix 7) and ran through it in the meeting.

(LA) added that:

- The one water fountain at Warsah is broken.
- They have screens which could be used to promote events but these are blank.
- Kimber Halls were next to Warsash but did not seem to have any cadets in them.

(LC) clarified that Kimber Halls were being refurbished this year, so there was lots of work going on which would cause disruption to Warsash cadets.

(MM) explained it was currently only half full.

Questions:

(SGR) asked why there was no Warsash School Rep.

(LA) explained that cadets are only at Solent for 6 months of the year and have effectively a 5 year course condensed into 3 years so are more focused on getting a qualification. Most cadets don't feel part of the SU or know what it offers, so anyone wanting to come down and explain what it is to Warsash cadets would be welcome.

(MT) asked what the mental health support was like at Warsash.

(LA) explained that it was the same as the rest of Solent University.

(RL) asked if there was a Wellbeing Hub at Warsash.

(LA) explained there wasn't.

(HH) clarified that there should be a specialist person station at Warsash to provide support at specific times.

(LA) had not been aware of this.

(MT) expressed an interest in working together with **(LA)** on mental health issues at Warsash.

(LA) explained that they had just done a mental health survey at Warsash as it's an issue that runs through all levels of Warsash, and that seafarers have a high rate of suicides.

(HH) suggested that the next Student Council Meeting could be at Warsash.

(LA) raised concerns that parts of the campus close at 6pm.

ACTION: Student Involvement to look into booking a room at Warsash for the next meeting.

7.6. Mental Health Campaigns Officer

(RL) provided a written report (**see appendix 8**) and ran through it in the meeting.

Questions:

(MT) asked if it would be possible to work with both **(HH)** and **(RL)** to send an email out as well as a map explaining what societies were at the societies fair and how to get involved for the less confident students who don't like the noise and crowds.

(RL) agreed it would be useful.

(HH) explained that there would be a quiet hour at the next Freshers Fair for people with accessibility needs.

(NF) raised the issue of stuff moving meaning that a map would not be reliable but that they would be trialling the quiet hour at Refreshers.

(MT) asked for a 'what to expect' email to be sent round about societies fairs.

(NF) suggested that someone could be sent round at the fair to collect details from societies which could then be sent out.

(SGR) asked what campaigning **(RL)** had done or was looking to do.

(RL) explained she would do lecture shouts campaigning about how it's ok to speak to someone.

(LM) asked which lectures.

(RL) explained she would work out a way to get to each lecture, possibly by emailing all the lecturers as she cannot attend every lecture herself.

7.7. Trans Students Officer

This position is currently vacant.

7.8. BME Students' Officer

No report submitted.

7.9. EU & International Students' Officer

No report submitted.

7.10. Women's Officer

No report submitted.

8. AOB

8.1. Student Officer One to Ones

(HH) asked every Student Officer who hasn't already had a one to one with her to book one in.

ACTION: Student Officer to book in one to ones with (HH).

8.2. Women's Officer

(SGR) raised that the Woman's Officer has missed two consecutive meetings without apologies so if they miss another should face disciplinary action.

(RN) added that the EU & International Students' Officer was away at a conference in Glasgow.

8.3. Officer Committee

(HH) wanted to schedule another Officer Committee meeting in 2017.

ACTION: (HH) to send round a poll to find a suitable date for an Officer Committee meeting.

8.4. Student Council Paperwork

(LC) asked how members of Student Council would prefer to receive paper copies of reports meeting paperwork.

- (HH), (SGR), and (RN) would all like paper copies.
- Everyone else will receive digital copies.

8.5. (MM) Thanks

(SGR) pointed out that it was (MM)'s last Student Council meeting thanked (MM) for all her hard work.

8.6. Student Council Chair

(LC) reminded Student Council that it still needed a Chair.

9. Confirmation of the Next Student Council Time and Date

Next Meeting Date: 30th January 2018, 5pm

Student Officer Report Deadline: 22nd January

Meeting Ends: 6:46pm

Appendices

Appendix 1: **SU President Report – Megan Maddex (27/11/2017)**

1. Increased access to facilities

Hopefully now you've realized that the learning resource center facilities have all moved into the Library. At first this seems like facilities are being taken away, however it is all to do with staffing and ensuring that students can get support. As all computers are now in one building, the library can be 24/7, there will always be staff available and the Uni are rolling out a computer booking system, so you can see what is free before you get into Uni which will work similarly to how the washing machine system worked in halls. Due to computers being moved, there isn't much we can do to change the plans, but we can do our best to get the spaces students need in the interim. I have been working with the Learning and Teaching department to ensure that there is a social space and plug sockets put into the basement in SJM, which is now in place. Feedback from Pop up unions are also pointing towards this as a student preference.

2. Accommodation package for cadets

Complete – Not working on anything to do with this anymore as cadets didn't want any package deals for their kitchens as a lot of the students in university halls were first year/phase 1 and were ready for their first year at uni. There was the option of more halls after conversations I had with the accommodation team and cadets generally seem a lot happier.

3. Additional course costs grant

- Secured for the next year as Hanna was on the working group for the access agreement and made sure that it was included in the access agreement for the next year
- Tuition fee breakdown infographic should be made by the end of this year

4. Secure a free print service in the SU

- The installation point is ready in the SU lounge, and we are just waiting for the printer. The app is a lot better than I thought, and it also offers vouchers and 'deal of the month' for students who use the printer.

Other

- SJM social space
- Computers/facilities in the library can't be taken out
- Ask the VC
- NSS monitoring group
- AGM
- Handover
- Recommending delegation of president role

Appendix 2: **VP Education Report - Lewis Cleminson (28/11/2017)**

1. Course Reps

Met with school reps for the first time last week. One of our new school reps also attended SLEC (Student Liaison Experience Committee) and represented the School of Business, Law & Communication very well. Also continued to listen and act on course rep feedback, as computer games art students wanted somewhere to heat up food and get hot water. This is now available within the Den.

2. Academic Societies

Had several new requests for academic societies to be set up including E-sports, Accountancy & Finance, and Creative Communications. 2 of them have been approved and are waiting on Accountancy & Finance to hopefully be approved soon.

3. Colourful Union

The Den continues to have work being done with a microwave recently added and a hot water function on the vending machines for porridge. We are also planning on putting up Christmas decorations within the Union on the 1st of December.

4. Other Activity

- I have continued to support open days by doing the student experience presentations jointly with the University. We are now looking at no longer having a stall at open days and instead spend the time roaming, with resources available to take away within the SU.
- I have continued to support our volunteering activities within the Union by attending all of this years Down to Earth Farm trips and beach cleans
- I attended a consultation workshop with the NUS on the Office for Students consultation and the Quality Code consultation
- I attended the Board of Governors last week and look forward to being able to attend their future meetings in place of the SU president
- Set up a working group and organized planning of the Student Unions AGM
- Set up a working group for the STAR awards and am currently looking at various potential venues. (Solent Teaching and Recognition Awards)
- Met with the Office of Independent Adjudicators during their visit to Solent University
- Attended the first meeting of the Operational Timetabling group which is looking at the processes for creating and issuing timetables to students.
- Attended LTSAC (Learning, Teaching and Student Achievement Committee) where I presented the findings from our TEF research project as well as the Student Unions strategic and officer priorities for the next academic year.
- Jointly made some campaigns training for Activist Academy.
- Researched into the History of Solent University and Solent Students' Union for Activist Academy

Appendix 3: VP Employability and Engagement – Naomi Fry (23/10/2017)

Manifesto Detail

Objective 1 – Encourage Collaborations

...and give societies/society members more experience in their craft on a professional level. Why should the university and Union hire in when they have a pool of talented students available? Societies should be valued and gain an income from their skills.

Have prepared a list of questions to ask societies at Freshers Fayre. They will gather details about the societies aims and what they can offer. The data will be collected and distributed after Freshers. 2. Spoke to all the societies at the Fayre. Gathered some information so I can refer people who ask, to the right societies. Will collate it all.

Objective 2 – Arrange a Society of the Week Publication

...so students can hear about all the different active societies and their achievements/events throughout the year.

As part of the data collection at Freshers, I promoted and made the societies aware of Union Awards, RepFest (Society Training) and blog posts they could write for solentsu.co.uk. The latter will act as an opportunity for societies to share what they are doing, as the original 'society of the week' publication originally intended.

Objective 3 - Establish More Societies Promotion

...because it's a constant society struggle! Let's get your promo on the screens for all to see!

Links formed with the Uni screens and the Dock Screens (Sodexo). Societies are now aware of what to do to potentially get their artwork on the screens. Have made a sheet of the official required specs from both distributors. Have already completed quite a few requests.

Objective 4 - Boost the Publication of Student and Societies Councils

...and make their when and where, clearer! All students are welcome to attend and engage in their democratic rights, so all students should hear about the meetings.

Council dates got set and put in staff calendars. Artwork was requested from comms. Sabbs will create Facebook events once chair is elected at Repfest in October. 2. No chair is in place so this is process is on hold until a chair is in place and dates are set. 3. We now have a Societies Council Chair so I'm working with them for future meetings.

Objective 5 - Schedule Regular Sabbatical Officer Check-In Sessions

...so you can chat in an honest open forum, about the things going on within the University and the Students' Union.

Sabbs have attended and are rota-d on for some more 'Pop Up Union' events with Student Involvement. A reinforcement of an open door policy to the Sabb office is also in place.

Objective 6 - Organise CV/LinkedIn Workshops

...which will be clear and useful. Need your CV checked over or want some advice on how to effectively network on social media? No problem!

Will email Caroline Barfoot about cross-promoting what Solent Futures are doing and making sure it reaches the students using Union social media. Will also suggest some topics to cover (CV, LinkedIn, Cover Letters/Applications & Interview Techniques).

Objective 7 - Appoint Volunteering Ambassadors

...giving students the opportunity to take charge of volunteering trips and other activities, means students have a voice.

Pending. Waiting for more really pro-active volunteers to emerge.

Objective 8 - Arrange No Strings Volunteering

Can't commit to anything long term but still want to help people out? This'll give you the chance to dabble and gain experiences/help others without the obligation of giving more time than you can.

Will email out to all currently collaborated charities on the SU database to ask for short term (single day) volunteering events the students can potentially do. What, when, who they want.

Other Activity:

Puppy Room

Organised a puppy room which happened on October 26th 1-3pm, with Student Involvement support. It was very successful and well received. External Relations came to film and made a video for the University screens. Donation total was £399.10 and has been sent to the charity to sponsor our voted puppy, Juno. Next Puppy Room is in March 2018.

AGM

In planning with Sabbs & Student Involvement. Taking place on 7th December.

Refreshers

In planning with Student Involvement & Income Generation Team. Big focus on building the events reputation. Societies will be a prominent feature.

Union Awards

Well into the planning. I've set dates, priced up awards and we are currently sourcing a venue that's suitable and accessible.

Fair Funding

Reviewed additional funding process with Student Involvement & Finance Department. Currently researching and developing a new process to replace the current one that is fairer and also suitable for liberation societies.

Appendix 4: VP Welfare and Community – Hanna Head (23/11/2017)

Manifesto point 1 - Solent as a community: Develop relationships with the trade unions at Solent, so staff across the university are being supported & recognising that staff issues have an impact on students.

- Continuing to meet regularly and getting updates from all over the university.
- Termly meetings will be in place starting January ☺
- Attending the Unison womens network meetings regularly to keep up to date with the changes to staffing that specifically effect women

Manifesto point 2 - Students as activists: Re-run Activist Academy & host open training sessions. Better training for student officers and all student leaders on campaigning, intersectionality and inclusion.

- Activist Academy didn't run due to lack of students a few days before. We've reworked this and have made new plans going forward. Created workshops for this which will run on campus instead ☺
- Hosted one look after your mate training session with two more booked in.
- Got 15 staff members trained in bystander intervention and looking at launching this Feb.

Manifesto point 3 - Students in the community: Create a project to highlight and celebrate the benefits that students bring to the city. Complete research on events that students want - non-drinking especially.

- Slow start on this – lots of idea gathering, contacting SUSU and society members who work on community issues. Collecting examples (voluntary events hosted by students, looking at course based work etc)
- non-drinking event discussions started with AAA Tendering last year, with a huge focus put on this. I organised for student trustees and Sabbs to meet and discuss how this should work and we're still working on creating more inclusive events! Research will begin in the next term when I've finalised the survey having seen more best practise examples from other SUs.

Manifesto point 4 - Liberation groups: Increased support for liberation societies, and liberation specific forums to discuss the issues faced on campus, & continuing to work on securing better facilities for groups that need it.

- Secured funding for liberation/free societies this year
- Working on a fair funding policy
- Hopefully supporting our Student officers well

Manifesto point 5 - Student safety: Finalising the Safe Taxi Scheme, finalising Ask for Angela within the city and finishing work on clearer reporting processes for discrimination and harassment within the university.

- Safe Taxi Scheme is up and running
- Ask for Angela now exists,
- Working on staff/sexual misconduct survey NUS is running
- Victim voice round table
- Hate crime training for 3 sabbs/4 SU Staff so far

Manifesto point 6 - Student support: Lobbying to protect and increase funding to support services, and for support in new areas such as substance misuse.

- Sitting on the access agreement group
- Working on EC review currently – PLEASE SEND FEEDBACK 😊
- Look After Your Mate training happening
- Looking into the drugs policy & hopefully going to an SSDP training day
- Working on the accessibility of sexual violence/assault services in the city/Hampshire wide
- Mental health research project with 14 other unions – survey step one
- Attended a 6 week Solent Mind peer support training course to see what could be developed at Solent
- Working with Solent Mind to provide training for society committees
- Completed Mental Health First Aid training to be able to better support students
- Working on developing the advice service & law clinic

Other Activity

- Sat on multiple EC Panels
- Rewritten some content for the website
- Attended open days
- Awarded green impact award (silver) and leading on this group again this year
- Ethics committee
- Brexit panel
- Welcome week planning
- Chairing officer committee
- Planning for Megan leaving
- Venus Awards 'Inspirational Women' panelist judge

Appendix 5: LGBT+ Students' Officer – Sebastian Graves-Read

University is the best time for everyone, I would push for funding to take a group of LGBTQ+ students to Student Pride.

- I have met with VP Welfare and Communities and am looking for funding opportunities. I will also be reaching out to ERAC to see whether they would be willing to gift us transport.

I would make sure that all opportunities in the university are accessible to LGBTQ+ students.

- I have challenged SBL on an event where many LGBT+ people were in the 'aspiring' high achievers category and am exploring whether there is an unconscious bias in just the SBL or whether it is university wide

To create awareness of the wellbeing services in the university and enhance them for LGBTQ+ people.

- Being interviewed and will be setting up focus groups with Student Minds to ensure their research on peer mentoring and mental health issues in the LGBT+ community is accurate.
- I am planning on doing a campaign on mental health for LGBT+ people and hoping to work with the university on setting up a more specialized service for LGBT+ people.

To have a safe place that LGBTQ+ can go to talk about the problems they are facing.

- This falls into my work with Student Minds which is looking to set up peer mentoring training.
- Working with the LGBT+ staff network on finding more places for LGBT+ students to go when they need it.

Ensuring that I work closely with the VP Welfare and Communities and the LGBT+ staff network to enable students to have strong supports.

- I am meeting the staff network in the next few weeks. I have been working closely with VP Welfare and Communities.

Working closely with the Transgender Officer on transgender issues.

- We don't have one currently.

Appendix 6: Postgraduate Officer – Richard Neale (27/11/2017)

- Have set up the postgraduate and mature student society, got 5 supporters who are current PhD students.
- Have set up a facebook group for all students.
- Will undertake AGM setup meeting once union has approved society.

Appendix 7: Warsash Maritime Liaison Officer – Lotty Astury

1. Move into Southampton

For those who weren't aware, the academy moved from a campus on Southampton Water and the Hamble approximately half an hour away by car to a new campus adjacent to City College – approximately a 20 minute walk.

This move was, and still is, poorly received by both lecturers and cadets. The consultation process with us was limited and we do not feel our views and concerns were addressed.

The new campus is still facing teething problems despite having now been used for lectures for 3 months, however all cadets are making the most of the time we have here before going to sea, as it is essential to obtaining our professional qualifications at the end of our course.

2. Emily Davis Residence

I have been informed by several cadets that this accommodation is tired, basic and in need of updating.

Are there any plans for this in the future?

As cadets were are obliged to live in halls for both our first and last phases (5 and 3 months respectively) and consequently we want to ensure that this accommodation is of the best standard in can be.

3. Mariners

At our old campus we had a Costa Coffee/Bar open from 8am-11pm where we could meet to discuss work, relax, listen to music, watch TV and talk with cadets of other phases. This is a resource greatly missed by cadets at our new campus and we hope that something similar will be introduced in the near future.

Other Activity:

4. 5 cadets were the flag bearers at the Merchant Navy Medal Ceremony at Trinity House in London are were able to meet and discuss their cadetships with HRH Princess Anne.
5. A delegate of cadets represented both Warsash Maritime Academy and the Merchant Navy at the recent Festival of Remembrance event at the Royal Albert Hall.
6. These cadets were also featured in the Nautilus Telegraph – our trade union’s newspaper.
7. We recently received stickers to decorate the walls of our new campus.
8. An MAIB lecture was recently held in the Palmerston Lecture Theatre. Due to the popularity of this lecture we hope that more of our lectures may be held at EPT in the future.

Appendix 8: Mental Health Campaigns Officer – Rebecca Latchman (28/11/2017)

Manifesto point 1 – Outside Organisations

Detail “I will be using my networking skills to try and enlist more support that Southampton may not already have in place”

- To allow students an instant route for referrals to mental health teams in the community without the need to go through the doctor
 - Such as bringing in companies such as Steps to Wellbeing to come in and speak about their services.
- To have open stands within the university that isn’t just on main campus about the resources
- To look at options such as CBT at the university.

Manifesto point 2 – Within University

Detail “I want to help anyone that is struggling on a smaller scale but also a larger scale”

- To introduce that all course reps organise study sessions as compulsory as early as possible to help those that suffer with MH like anxiety the opportunity to work with others that could do with support before assignments and exams begin.
- To market the availability of the Wellbeing Hub and the resources available for students as early as possible.

- To allow a bigger space within the university for more drop-in sessions for advice that is with qualified counsellors.
- To look at extended counselling sessions.
- To create a request for an adviser without the need for mentioning they want to discuss in private (such as a check in system at doctor surgeries), that is available online and on paper form.
- To work with the VP Welfare and community adviser to allow more happy café events.
- To look at opening a stall on freshers fayres specifically for charities that work for mental health and that are easy to find and a map that is basic but makes it manageable.

So far I have done/ next action points over the next month

- I have researched the companies that are currently available via the NHS that the university could look at for additional support and for leaflets.
- I have created a plan of what I need to do to market the availability of the wellbeing hub, and currently looking to discuss this with the VPs to discuss with the lectures at the possibilities of mentioning these resources with the help of myself to discuss about the services.
- Myself to arrange via the VP to introduce myself and the opportunity for lecture shouts.
- To arrange to deliver to course reps that they need to start looking at making group study sessions.

End of Appendices