

Byelaw 9 – Officer committee

9.1 Membership

Membership of Officer Committee shall be:

1. SU President
2. Head of Student Education
3. Head of Student Engagement
4. Head of Student Wellbeing
5. Apprentice Students' Officer
6. BME Students' Officer
7. Carer Students' Officer
8. Disabilities Students' Officer
9. Environmental Students' Officer
10. Events Student' Officer
11. Housing Students' Officer
12. International Students' Officer (EU)
13. International Students' Officer (Non-EU)
14. LGBT+ Students' Officer
15. Mature Students' Officer
16. Men's Health Students' Officer
17. Mental Health Students' Officer
18. Night Life Students' Officer
19. Part Time Students' Officer
20. Postgraduate Students' Officer
21. Physical Activities Students' Officer
22. Religion & Faith Students' Officer
23. Trans+ Students' Officer
24. Undergraduate Students' Officer
25. Widening Class Participation Students' Officer
26. WMA Liaison Officer
27. Women's' Officer

9.2 Chair

The chair of officer committee will be decided in the first meeting of the year and decided by a simple majority vote of all members.

9.3 Powers

1. Officer Committee will have the power to:
 - a. Delegate the duties and powers of the Officer Committee to Full-time Officers and/or the Chief Executive
 - b. Develop new and existing services and facilities for the benefit of the membership of the Union.
 - c. Ratify the affiliation of Clubs and Societies to the Union
 - d. Refer policy to Student Council.
 - e. Supervise the work of Elected Officers
 - f. Convene sub-committees and working groups
2. In the absence of a quorate Student Council, the Officer Committee shall have the authority to make plenary decisions provided that:
 - a. The Officers are not so given power to alter the Bye Laws, or to resolve that the Union be wound up
 - b. This authority is only used in exceptional circumstances

9.4 Duties

The Duties of Officer Committee are to:

1. Implement all recommendations and Policy from the Trustee Board and Student Council
2. Ensure all Union business is conducted in accordance with the Governing Documents, Vision, Mission and Values of the Union.
3. Organise and co-ordinate Union campaigns.
4. Report to and be accountable to Student Council
5. Promote equality of opportunity
6. Represent the concerns and interests of the Students both within the University and the wider community.

9.5 Meetings

1. Officer committee will normally meet once a month.
2. Emergency meetings may be called by a written request of a majority of Officer Committee members to the chair which states the purpose of the meeting
3. Agenda items must be submitted to at least two days before the Meeting. The agenda will be circulated at least one day before the Meeting date.
4. Administrative support will be made available, and Minutes taken. Minutes will be available to all members of the Union.
5. The quorum for Officer Committee Meetings shall be 50% of the membership posts filled and a minimum of two Student Officers.

9.6 Attendance at Officer Committee

1. If a member of Officer Committee ceases to be a registered student, they will automatically be considered as having resigned their post.
2. If a member is unable to attend a meeting, they must notify the Chair of Officer Committee and give a reason.
3. If a member fails to attend three meetings, without good reason, the chair of Officer Committee will report this to the next Student Council meeting. At the discretion of the Chair of Student Council, Student Council will discuss the matter and vote whether or not to remove them from their position on Officer Committee.